

Dear Demonstration

Thank you for completing this SHARP demonstration. It showcases the process used by employees when generating their own Homeworking Assessment of Risk Profile.

This demonstration uses a small selection of questions and will NOT:

- Provide a coherent Risk Profile from your answers
- Give you access to the SHARP Client Dashboard the full SHARP service gives the business a secure data dashboard of individual and aggregate responses

Employee personal risk profiles and risk levels when Homeworking are calculated, and a category assigned:

- 1. Unprepared for Homeworking
- 2. Reactive during Homeworking
- 3. Prepared for Homeworking
- 4. Proactive during Homeworking

Survey questions cover three risk domains:

- 1. Physical Risks: threats to an organisation arising from buildings, equipment and the natural environment
- 2. Operational Risks: threats to an organisation arising from day-to-day processes and the completion of work
- **3. Human Risks:** threats to an organisation caused by human factors, including the decisions and non-decisions, actions and non-actions of its people.

Risk Assessment - Holistic

Analysis of your answers suggests you are currently Reactive in Homeworking.

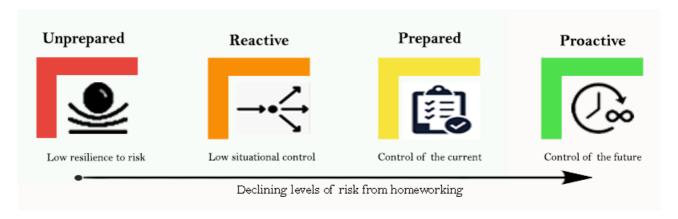


• An explanation and discussion of Reactive Homeworking is presented here



Risk Assessments - Domain Specific

Your risk scores for the 3 individual risk domains are show below. A lower percentage score is consistent with a lower level of Homeworking Risk and is therefore desirable. Your risk profile may vary between each domain as it is calculated independently from the data provided.



Your Scores







Areas of immediate Concern

The SHARP survey profiles a wide range of homeworking risks and vulnerabilities. This section highlights only those posing a very high risk or assessed as of particular concern - as such these are priority issues for the employee and business to consider and mitigate.

Your Flagged Risks

The table below provides an example of the type of information generated from the SHARP Survey and flagged to respondents in the full report. It is not, in this demonstration, generated from your survey input.

Have you been unwell whilst Homeworking, without following the formal company illness procedures?

Maintaining accurate employee wellbeing data is impossible when illness is unreported. Concealment prevents the organisation from monitoring and assuring its duty of care. You should adhere to the company policy for effective monitoring of health and wellbeing during homeworking. You should report illness in the same way as when working away from the home.

Does anyone, excluding authorised members of the IT Team, have access to your computer passwords or have the opportunity to identify them?

It is unacceptable, and potentially a disciplinary issue to compromise business ICT security arrangements, including the integrity of individual passwords. It would be best to immediately change your passwords so only you have access to the relevant IT resources.

The complete survey identifies priority vulnerabilities, captured as 'Red Flags', posing the most significant risk to employers and employees. Participants will be directed to rectify 'Red Flags' immediately and, where necessary, to engage with their direct Line Manager regarding a solution.

An overview report for the Employer is informative when considering the aggregate data evidence and for concluding preparedness for homeworking.

Red Octopus Solutions can provide in-depth analysis through bespoke reports, develop strategic recommendations and present delivery solutions. Client organisations gain risk assurance, the ability to make evidence-based decisions and to nurture a robust and safe homeworking environment.



